

DOGS IN SCHOOL RISK ASSESSMENT



Assessment conducted by: Cheska Tyler	Job title: Headteacher	Covered by this assessment: Dogs brought in to school by staff to work with children
Date of assessment: August 2021	Review interval: Yearly	Date of next review: August 2021

Risk rating		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major Causes major physical injury, harm or ill-health.	High (H)	H	Medium (M)
	Severe Causes physical injury or illness requiring first aid.	H	M	Low (L)
	Minor Causes physical or emotional discomfort.	M	L	L

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Policy and procedures	H	<ul style="list-style-type: none"> • The headteacher ensures that all staff, and where appropriate, pupils and their parents, are aware of and adhere to the following school policies: <ul style="list-style-type: none"> - Health and Safety Policy - Child Protection and Safeguarding Policy - First Aid Policy - Animals in School Policy - Behavioural Policy - Supporting Pupils with Medical Conditions Policy - Fire Safety Policy • The headteacher considers whether the school needs to register the dog as a performance animal, in accordance with the Performing Animals (Regulation) Act 1925. If yes, the headteacher calls the LA and follows local procedures to register the dog. • The School's Business Officer ensures that the school's insurance covers using the dog for the specific planned activities, e.g. using the dog in a school performance or having a therapy dog. • The headteacher ensures that the dog is cared for in accordance with the Animal Welfare Act 2006. 	Y	Headteacher	01.09.21	M
Dog's welfare	H	<ul style="list-style-type: none"> • The dog has access to fresh, clean water at all times. • The dog has access to a cool and quiet place where it can be left undisturbed. • Pupils leave the dog alone when instructed by their teachers. • The dog's welfare is considered as a priority when planning the activities that it will participate in. • If an activity risks the dog's welfare, the activity is amended. • Noise is kept to a minimum during the activities that the dog is participating in, e.g. if the dog is participating in a school performance, the audience is instructed not to clap until the dog has left the stage. • The headteacher ensures that the dog has adequate and frequent toilet breaks and any waste is appropriately disposed of. • The dog is not over-stimulated, as this can lead to potentially dangerous behaviour. • The dog is not made to participate in potentially distressing activities. • The school complies with the Animal Welfare Act 2006. 	Y	Headteacher	01.09.21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> The dog is familiar with the members of staff and pupils who are participating in the activity with the dog. Flash photography is not used when the dog is present. The dog is given opportunities to exercise and move around independently in a secure area, e.g. the headteacher's office. The headteacher ensures that the dog is fit to participate in specific activities and is not brought into the school if it is unwell. If the dog becomes unwell while at school, the dog's owner takes it home. Before any activity is carried out, the headteacher ensures everyone participating in the activity understands how to treat and behave around the dog, e.g. not using flash photography, not shouting or clapping and not running around. Activities do not cause harm, discomfort or stress to the dog. 				
Site Security	H	<ul style="list-style-type: none"> At least two adults are appointed to be responsible for the dog. The site manager ensures that the site is secure and that precautions are in place to limit the chance of the dog getting loose. The dog is kept on a lead when it is not in its housing or in a secure location, e.g. in the headteacher's office. The headteacher ensures that all appropriate doors are closed when the dog is participating in an activity, e.g. in a school hall. The site manager ensures that the premises is secure, e.g. fences are not broken. 	Yes	Headteacher/ Site Manager	01.09.21	M
Evacuation procedures	H	<ul style="list-style-type: none"> Where necessary, the school's, <u>Lockdown and Evacuation Policy</u> is reviewed to ensure it includes provisions for the dog. The person handling the dog during specified activities is responsible for the dog's safety during a lockdown or evacuation. Where the handler is a pupil, e.g. if the dog is participating in a school performance, another appointed member of staff is responsible for the dog's safety. 	Yes	Headteacher	01.09.21	M
Disobedience and dangerous behaviour	H	<ul style="list-style-type: none"> The handler is equipped and trained to react to and control any dangerous behaviour. 	Yes	Headteacher	01.09.21	L

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> • If the person handling the dog for a specific activity is a pupil, e.g. in a school performance, they are given training to handle the dog, and the pupil and dog are given an opportunity to bond. • Pupils are not expected to handle the dog unless: <ul style="list-style-type: none"> - Their parents have provided permission. - They feel safe and confident in doing so. - They have received training to handle the dog. • The dog's obedience is ensured as far as reasonably possible; however, staff, pupils, visitors and parents understand that animals can be unpredictable. • The headteacher ensures that a plan is in place for if the dog is unable to carry out an activity, e.g. if the dog is stressed, and participating in the activity would cause further distress or could lead to dangerous behaviour. • If the dog is not behaving appropriately during an activity, e.g. it is barking excessively or running away, the headteacher removes the dog and a contingency plan is implemented. For example, if the dog is participating in a school performance, but is nervous about going onto the stage, the headteacher uses a toy dog instead. 				
Parent notification/permission	H	<ul style="list-style-type: none"> • The headteacher informs parents that the dog will be present on the school's premises. • Parents are informed of the activities that the dog will be participating in, e.g. the dog will be performing in a school production or used as a therapy dog. • The headteacher has given parents a chance to opt out their child for them to be in proximity with, or to handle, the dog. • Parents are informed if they are likely to come into contact with the dog, e.g. at a school performance. 	Yes	Headteacher	01.09.21	L
Dog's health	H	<ul style="list-style-type: none"> • The dog's designated handler is in charge of feeding and caring for the dog while on the school premises. • The handler is responsible for permitting people to touch the dog. • The dog is permitted to go in the headteacher's office, which is kept clean and secure for the wellbeing of the animal, pupils, staff and visitors. 	Yes	Headteacher	01.09.21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> • The dog is given no opportunity to come into contact with wild rodents on or off the school premises. • The dog is fully inoculated. • The dog goes to the vet for a regular check-up, to identify whether the dog has any transmittable diseases. • On hot days, the handler ensures there are appropriate provisions in place to keep the dog cool and ensure the dog avoids too much activity during the hottest part of the day. 				
Hygiene	H	<ul style="list-style-type: none"> • The dog is suitably toilet trained. • The designated area for the dog to defecate is situated away from pupils and staff. • All faeces are immediately picked up by the handler, using a clinical waste bag, and disposed of into a clinical waste bin. • The handler immediately washes their hands with sufficient soap and water after picking up faeces. • Any soiled dog bedding is immediately disposed of in sealed clinical waste bags and placed into a clinical waste bin. • The handler takes the dog's bedding home regularly to wash it. • Any pupils, staff and visitors who touch the dog are advised to wash their hands afterwards, and sufficient hand washing facilities are provided throughout the school. • Anyone with an exposed wound who touches the dog has the wound suitably covered. • If the dog is ill with an infection or a disease, it does not return to the school until it has recovered. • Hand sanitiser is provided for anyone who touches the dog. 	<p style="text-align: center;">Yes No (Clinical Waste Bin)</p>	<p style="text-align: center;">Headteacher Site Manager</p>	<p style="text-align: center;">01.09.21</p>	<p style="text-align: center;">L</p>
Injuries	H	<ul style="list-style-type: none"> • The dog is well trained and is used to coming into close contact with people. • Pupils, staff and visitors around the dog are closely supervised by the handler. • Pupils, staff and visitors are advised not to put their face close to the dog. • The dog is prohibited from roaming freely around the school without the supervision of the handler. 	<p style="text-align: center;">Yes</p>	<p style="text-align: center;">Headteacher</p>	<p style="text-align: center;">01.09.21</p>	<p style="text-align: center;">M</p>

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> • Pupils, staff and visitors are only permitted to stroke the dog during allocated timeslots. • The dog is provided with a place it can go to get away from people. • The dog is trained to not pull on the lead or jump up at people. 				
Dog's housing and equipment	H	<ul style="list-style-type: none"> • The headteacher ensures that the dog has housing that meets its physical and psychological needs. • The headteacher ensures that the dog's housing is: <ul style="list-style-type: none"> - Secure, e.g. escape proof. - Clean and free from parasites and vermin. - Free from hazards, e.g. sharp edges. - Well-ventilated. - Sheltered from extreme weather. - Set at a suitable temperature, humidity and light level. - Sheltered from noises that may upset it. - Capable of providing a darkened sleeping area. • The headteacher ensures that the dog's housing has: <ul style="list-style-type: none"> - A comfortable resting area. - A suitable amount of clean bedding material. • The headteacher ensures that the dog is able to: <ul style="list-style-type: none"> - Lie fully stretched out. - Turn around without touching either the walls or the ceiling. - Stand in its natural posture. - Move in its natural manner. - Rest comfortably. • All dog's bedding/housing is checked for defects on a weekly basis by the Headteacher. • All dog equipment is stored in the headteacher's office when not in use. • The dog's food and water bowls are kept out of the path of people to avoid any trips. • Any spillages from the dog's bowls are wiped up immediately. 	Yes	Headteacher	01.09.21	L
Allergies	H	<ul style="list-style-type: none"> • Pupils and staff known to have allergies to animals have restricted access to the dog. • All pupils, staff and visitors are advised not to touch their face after touching the dog. 	Yes	Headteacher	01.09.21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> All pupils, staff and visitors are advised to wash their hands thoroughly after touching the dog. A supply of antihistamine tablets is kept in the nurse's office in case anyone has an allergic reaction. The headteacher establishes whether parents have allergies to dogs, and activities where parents may come into contact with the dog, e.g. at a school performance, are amended as necessary. 				
Phobias	M	<ul style="list-style-type: none"> Pupils and staff known to have a phobia of dogs are given restricted access to the dog. The dog is prohibited from roaming freely around the school without the supervision of the handler. During busy times, such as breaks, the dog is kept in a safe and secure area away from any commotion. 	Yes	Headteacher	01.09.21	L
Coronavirus (COVID-19)						
Awareness of policies and procedures	M	<ul style="list-style-type: none"> The headteacher ensures that all appropriate staff, pupils and their parents, are aware of and adhere to the appropriate school policies. The headteacher considers whether it is safe to resume therapy visits or sessions and postpones them where necessary, e.g. if the dog or their handler is unwell. 	Yes	Headteacher	01.09.21	L
Dog's health and welfare	H	<ul style="list-style-type: none"> The handler is aware of the symptoms that coronavirus could present in dogs and monitors the dog's health at all times. If the dog becomes unwell whilst at the school, the handler calls the vet and keeps the dog away from pupils, staff and any members of the public. Gloves and a face covering are worn when caring for the dog. If coronavirus is suspected, the handler arranges a test with the vet. Visits and sessions are postponed if the dog is unwell or has tested positive for coronavirus, and the dog is kept at its designated home until it has recovered. If the handler presents symptoms of coronavirus or tests positive, they remain at home with the dog for 10 days and restrict contact with the dog as much as possible. If they must interact with the dog, they wear a face covering and gloves. Visits and sessions resume only when all of the following criteria apply: 	Yes	Headteacher	01.09.21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> - The dog has not shown symptoms consistent with those of coronavirus for at least 72 hours without medical management - It has been 14 days since the dog's last positive test - It has been 10 days since the handler's symptoms began or, if no symptoms were present, 10 days since their positive test result • The dog is not wiped or sprayed with any disinfectants or chemicals that are not approved for use on animals. Staff understand that coronavirus is not known to transfer via animal fur. • Face coverings are not put on the dog as this can cause harm. • The dog is not allowed to lick or give 'kisses' to any individuals. 				
Infection control	H	<ul style="list-style-type: none"> • Contact with the dog is limited only to those participating in the session or visit. • Sessions are limited to a small number of pupils in addition to the handler and always a member of school staff. • Where possible, groups are organised in line with the existing pupil groups used in school. • The handler and all participants are welcome to wear a face covering throughout the duration of the visit or session. • Before and after each contact with the dog, the handler and all individuals wash their hands – individuals do not touch any part of their face with unwashed hands. • Individuals who are, or have been, displaying symptoms of coronavirus do not come into contact with the dog until they have fully recovered. • Individuals who have weakened immune systems are advised to stay away from the dog; however, if contact is necessary, they wear a face covering at all times. • The handler and the dog do not move around the school during busy times and stay within their allocated room as much as possible. • Where possible, the windows of the allocated room are kept open to improve air flow. • All allocated rooms are cleaned before and after use for therapy visits and sessions. 	Yes	Headteacher	01.09.21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> • The dog's lead, collar, harness and other supplies are disinfected regularly. • Items that are usually handled by multiple people, e.g. toys and blankets, are not used during sessions or visits. • Individuals are not permitted to handle objects that could go in the dog's mouth, e.g. treats or toys. 				