Cherry Tree Primary School

Pupil Acceptable Use Agreement/E-Safety Policy

March 2016

Dear Parent/ Carer

ICT including the internet, email, laptops, digital cameras etc have become an important part of learning in our school.   We expect all children to be safe and responsible when using any ICT both in Computing and across the curriculum.

Please discuss this E-Safety Policy with your child. If you have any concerns or would like some explanation, please contact the school office.

Acceptable use for all pupils:
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I will only use ICT in school for school purposes.
- ✓ I will only use my class email address.
- ✓ I will make sure that all ICT contacts with other children and adults are appropriate.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty.   If I accidentally find anything like this, I will turn off my monitor and tell my teacher immediately.
- ✓ I will not send to children or adults anything that could be considered unpleasant or nasty.
- ✓ I will not bring a Smart Watch to school because I am not permitted to wear one during the school day. Analogue/digital watches can be worn at the teacher's discretion.
- ✓ I will not sign up to online services until I am old enough to do so (13+ in most cases).
- ✓ I will not give out my own details such as my name, phone number or home address and not arrange to meet someone.
- ✓ I know that my use of ICT can be checked and that my parent/carer will be contacted if a member of school staff is concerned about my E-Safety.
- ✓ I will not install software, wallpapers or programme on to our class computers.
- ✓ I will shut down computers and devices when asked to by my teacher.

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Acceptable use for Parents

- ✓ I/we will ensure that my/our online activity would not cause the school, staff, pupils or others distress or bring the school community into disrepute.
- ✓ I/we will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset or offend any member of the school community.
- ✓ I/We will not share photos taken at school events on social media websites services such as Facebook, Instagram, Snapchat and YouTube.
- ✓ I/we will prevent my/our child/children from playing video games and watching films/videos intended for older audiences (rated 12 and above).
- ✓ I/we will support the school's policy and help prevent my/our child/children from signing up to services such as Facebook, Instagram, Snapchat and YouTube whilst they are underage (13+ years in most cases).
- ✓ I/we will close online accounts if I/we/teachers find that these accounts are active for our underage child/children.
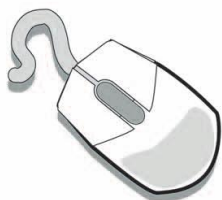
These rules help us to stay
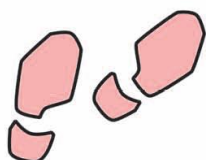safe on the Internet

Think then Click

We only use the Internet when an adult is with us.

We can click on the buttons or links when we know what they do.

We can search the Internet with an adult.

We always ask if we get lost on the Internet.

We can send and open emails together.

We can write polite and friendly emails to people that we know.

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